

## **CONSTITUTION AND RULES OF THE SKI CLUB OF MANCHESTER**

### 1. Title and Status

The name of the Club shall be "The Ski Club of Manchester", which is an Associated Club of The Ski Club of Great Britain.

### 2. Objectives of the Club

The objectives of the Club are to promote in Manchester and the surrounding area: -

- (a) skiing and snowboarding on snow, artificial slopes and other media, and to organise parties of, or courses for, skiers for these purposes.
- (b) good fellowship among skiers.
- (c) the issue of Club publications.
- (d) the holding of meetings, lectures and other social and recreational activities.
- (e) such other activities as the Executive Committee shall consider incidental or conducive to the attainment of any of the above objectives.

### 3. Membership

There will be three types of member:

- (a) All adult members of The Ski Club of Great Britain (SCGB) shall be eligible to join The Ski Club of Manchester and thus enjoy the local activities as well as all the activities of The Ski Club of Great Britain in Britain and abroad.
- (b) Other adult members may be enlisted by The Ski Club of Manchester but will enjoy only the activities and facilities of that Club.
- (c) Junior members who are both aged under eighteen years of age and a member of the family of an adult member.

The Executive Committee reserves the right to refuse any application for membership and also reserves the right to refuse to renew a membership.

### 4. Management of Club Affairs - Executive Committee

The affairs of The Ski Club of Manchester shall be managed by an Executive Committee elected at the Annual General Meeting of the Club and shall consist of four officers and at least four but not more than seven elected members. Four members including one elected officer shall constitute a quorum.

An official representative of SCGB who is nominated by SCGB shall be a permanent non-elected member of the Executive Committee. Other Committee members may be appointed by the Committee to hold specific offices in pursuance of the activities of the Club.

The Executive Committee shall meet as required for the official conduct of the Club's business. The newly elected Executive Committee shall hold office for the ensuing Club year which shall commence on 1st November after the AGM.

- (a) Club members participate in club events and activities at their own risk. It is for each club member (or in the case of a junior member his parent or guardian) to judge the suitability of the event and the prevailing conditions for his or her participation.
- (b) The Executive Committee and/or the organiser of any event may refuse to permit the participation of any individual.

- (c) Junior members will be permitted to participate in club events or activities only on the basis that a parent, guardian or other Club member appointed by a parent or guardian accompanies and is responsible for the conduct of the junior member whilst involved in a club event.

No member of the Executive Committee or club member organising a club event or activity on behalf of the Executive Committee shall be liable for any loss, damage, injury or death, howsoever caused, occurring in the course of a club event or activity.

## 7. Indemnity

Any Executive Committee member or person acting on the authority of the Executive Committee in accordance with the rules of the Club shall be entitled to an indemnity for any liability reasonably incurred to the extent of the Club's funds from time to time.

## 8. Officers

The Club shall have the following officers:-

- (a) The Honorary Chairman who will be elected annually at the AGM and may not normally hold office for more than two consecutive years unless alternative candidates are not forthcoming.
- (b) The Honorary Vice-Chairman who will be elected annually at the AGM and may not normally hold that office for more than three consecutive years unless alternative candidates are not forthcoming.
- (c) The Honorary Secretary will be elected annually at the AGM.
- (d) The Honorary Treasurer will be elected annually at the AGM.
- (e) At least one of the officers must be a member of the Ski Club of Great Britain.

## 9. Duties of Officers

- (a) The Secretary shall maintain a Minute Book and record the business transacted at all meetings of the Executive Committee and General Meetings. The Secretary shall report on all major decisions to the SCGB.
- (b) The Treasurer shall account for the Income and Expenditure of The Ski Club of Manchester. The Club's financial year shall commence on the 1st September. Cheques written against the Ski Club of Manchester's funds shall require two signatures. Cheques to be signed by one of the Officers and another Officer or other nominated Committee member. Cheques shall require the beneficiary to be clearly indicated before being signed by both signatories.

Annually on 30<sup>th</sup> April the Treasurer shall send to SCGB a list of SCGB members who have elected to be members of The Ski Club of Manchester since 1<sup>st</sup> October of the previous year.

## 10. General Meetings

An Extraordinary General Meeting may be called by the Executive Committee at any time and shall be called by the Executive Committee on the written request of not less than ten fully paid-up Adult (Aged 18 years or over) Members.

Annual General Meetings shall be held in October of each year, At least three weeks notice of Annual and/or Extraordinary General Meetings must be given to members.

Seven members shall constitute a quorum.

## 11. Elections

- (a) Elections for Officials and Committee members shall take place at the AGM and shall be by ballot or show of hands as deemed appropriate by the Chairman. There will be

no provision for proxy voting.

- (b) Nominations for office may be sent to the Secretary or handed to the Secretary at the AGM. All nominees shall be proposed and seconded by fully paid-up Adult Members of the Club. In the absence of a nominee, the proposer shall present proof of the nominee's willingness to serve if elected.
- (c) In the event of any vacancy occurring in any position during the year, the Committee is authorised to fill the position, the person so appointed to hold office until the next AGM.
- (d) No Club Member can be nominated for an official or Executive Committee post until he or she has been a fully paid-up Adult Member for a minimum period of six months prior to the nomination.
- (e) Only the current year's fully paid-up Adult Members are entitled to vote at General Meetings of the Club.
- (f) Two members of the Club shall be elected at the AGM of the Club to act as auditors for the current Club financial year commencing 1st September.

## 12. Subscriptions

The annual subscription, payable on 1st November, shall be:-

- (a) for members who are Ski Club of Great Britain members; such reduced subscription as may be approved by SCGB, capitation fees being paid on their behalf by SCGB on 1st July.
- (b) for members who are not Ski Club of Great Britain members; a subscription payable to The Ski Club of Manchester as approved annually at the AGM of the Club.

Members who have failed to pay their subscription by 1st December (i.e. one month after the due date) shall be considered as having resigned.

## 13. Termination of the Activities of the Club

In the event of the Club terminating its activities, a statement of its assets shall be sent to The Ski Club of Great Britain and any liquid assets shall be paid to a ski-related / sports good cause selected by the committee of the Ski Club of Manchester.

Any equipment of the Club shall be given to SCGB in order that it may be offered for use among other associated clubs in accordance with the recommendations of the regional committee of SCGB.

## 14. Alterations to Constitution and Rules

Alterations to the Constitution and Rules may only be carried by at least two thirds of those attending at an Annual or an Extraordinary General Meeting of the Club and notice detailing the proposed alteration must be sent with the circular convening the meeting and to the Secretary of SCGB.

Revised October 2005